



VOLUNTEER TEAMS

When volunteers express their interests, they are organized into specialized teams which focus on specific projects and tasks. Most volunteers tend to participate on the museum support team, as it focuses on many general tasks and as-needed projects. Other teams may require special training. The ongoing projects listed below are a sampling of volunteer opportunities.

Team	Volunteer Team Position Description	Ongoing Projects
docents	Leads tours of the museum collection and serves as museum ambassadors for museum visitors. Develops new tour content and seminars. Completes training certification and attends regular training sessions.	Tour guide Museum ambassador
museum support	Completes general daily tasks and as-needed special projects. Welcomes and greets museum visitors. Assists with various activities during special events and programs, such as Homecoming and Grandparents Celebration. Represents the museum at Richmond community events.	Community engagement General labor Museum greeter Photography/videography Special events
gift shop	Provides coverage for the gift shop during museum hours. Stocks and inventories merchandise as needed. Assists shipping & handling.	Giftshop coverage Merchandising Shipping & handling
conservation	Performs preventative maintenance to the museum's collection and loaned artifacts, including the vehicles collection and archival research library.	Archival conservation (library, books, documents) Object conservation (3D artifacts) Mechanical conservation (vehicles, machines)
catalog & research	Helps to improve access to the museum collection by cataloging, digitizing, and researching the museum's collection and loaned artifacts. Advises interpretation on the museum collection.	Cataloging Digitization Research
office support	Provides as-needed support to the MTFCA office and completes special projects.	Data input General office support Website/Forum support